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Document checklist

Nursing care renewal 介護 · 更新

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Name: _____ **Submission date:** _____

No.	Document	Prepared	Before submitting
1	**Application for extension of period of stay** 在留期間更新許可申請書	☐	☐ Sign · all pages
2	**ID photo (3×4cm)** 証明写真	☐	☐ Attach photo · name on back
3	**Passport** パスポート	☐	☐ Original + color copy
4	**Residence Card** 在留カード	☐	☐ Original + color copy
5	**Income certificate — latest year** 個人住民税の課税証明書（最新年度）	☐	☐ Original · issued within 3 months
6	**Tax payment certificate — latest year** 個人住民税の納税証明書（最新年度）	☐	☐ Original · issued within 3 months
7	**Declaration about the organisation's representative** 所属機関の代表者に関する申告書（参考様式）	☐	☐ Check name · dates

※ This sheet is for your own check — do NOT submit it to Immigration. Case-by-case documents: see the guide.

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